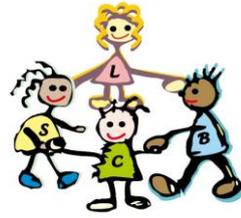


Windsor and Maidenhead  
**LOCAL SAFEGUARDING  
CHILDREN BOARD**



Letter to all schools in the Royal Borough of Windsor & Maidenhead

Thursday 17<sup>th</sup> May 2018

Dear Head Teacher,

**Schools Safeguarding Audit 2018**

As many of you will recall, we undertake an audit of schools' safeguarding activity by asking schools to complete an evidence checklist every two years, the last one being in 2016. This has proved to be a very positive exercise for both the Board and schools in the past with a number of head teachers and governors reporting how useful they found it.

The audit helped to highlight examples of best practice as well as identifying areas where schools considered that more needed to be done to improve assurance around safeguarding practice.

We have updated the audit questionnaire to reflect the latest statutory guidance as well as incorporating issues arising from Serious Case Reviews. This has led to the 2018 Schools Safeguarding Audit Tool which I would ask you to complete and return to us.

I hope you will find the audit tool useful. Once you have completed the tool and returned it to us, you may want to use it as a working document within your school, adapting it to suit your school's needs e.g. by turning it into an action plan. I understand a number of schools used the previous audit checklist as part of their self evaluation (SEF).

The LSCB will be reviewing all the returns to identify themes and any further actions that may need to be taken at either individual school or Board level. To this end we may share your information (anonymously). The results will also be used to inform the contents of the Designated Leads Network meetings and, of course, local training.

We recommend the audit is undertaken by the head teacher, safeguarding governor and safeguarding lead with the results presented and shared with your governing body. Once you have completed the tool, please return it to the LSCB mailbox ([lscb@rbwm.gov.uk](mailto:lscb@rbwm.gov.uk)) by the end of September 2018.

Yours faithfully,

Terry Rich  
Independent Chair, Windsor & Maidenhead LSCB